

## Director of iServe Ministries

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**Our Mission:** To develop disciples who *Know and Enjoy* God in Worship,  
*Read and Reflect* on Scripture,  
and *Serve and Share* the Gospel.

*The mission of iServe Ministries is to “serve boldly and share Jesus.” This is a particularly external focused effort to develop disciples who serve their communities. iServe seeks to mobilize volunteers from an overwhelming majority of the congregation of all ages to make a major impact on their communities. It is also intentionally missional because iServe seeks to serve where we can grow relationships with people and share the hope that is within us in Jesus.*

**ACCOUNTABLE TO:** Director of Small Groups and Neighborhood Groups

**PURPOSE & DUTIES:** The Director of iServe Ministries will be a strong leader possessing a passion to develop a team of lay ministry leaders who lead events/programs that connect the people of Webster Gardens with our neighbors and community members. This role will lead us to identify and seize opportunities to build relationships with and among our neighbors and community members, so that we connect with and serve hurting people, and share the Gospel of Christ. As a result, people in our community will become connected to Christ as they first look to His church, specifically Webster Gardens, for help in their time of need and/or crisis.

### **Position Responsibilities:**

1. Develop a ministry leadership team of lay leaders who meet monthly to:
  - Collaborate about annual iServe Goals/Strategies
    - Annual events/programs should be focused on discipleship development to be an intentional part of the process of all service experiences, so that serving is “on the job training” to be “disciples who intentionally make disciples”.
  - Form partnerships with key organizations and leaders within our community
  - Lead events/programs
  - Ongoing recruitment and mentoring of new leaders for ministry leadership team and programs/events
  - Ongoing recruitment of individuals to serve
2. Provide opportunities for LCWG people to jump in and get their feet wet serving- recruiting, coordinating, and positioning volunteers for success in community service experiences.
  - Current events include but are not limited to Home Makeover, Summer Café, The Big Rake, iServe Drivers, and iServe Rapid Response.
  - Connect those who are served with LCWG neighbors.
3. Track and report how people are serving in an effort to grow servant response and overall involvement.
4. Equip leaders with the planning, coordination and execution of congregation-wide serving efforts.
  - Facilitate the creation of communication plans and work closely with the Director of Communications to ensure that all events are advertised through diverse media platforms in a timely manner before the event.
  - Learn and utilize congregational software (myWebsterGardens) or other platforms to directly engage volunteers with online documentation, signups, waivers, maps, job descriptions, nametags, etc.
5. Develop best practices with volunteers so that they are appropriately recruited, trained, equipped, supported, tracked, and thanked.
6. Collaborate and provide serving opportunities that connect with all core ministry areas (Children and Family, Youth, Young Adult, Adult, and Senior Adult Ministries)

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### **PREFERRED EXPERIENCE AND COMPETENCIES:**

- Five years or more of experience in training, organizing, and managing people (preferably volunteers).
- A strong, mature disciple of Jesus who longs for personal growth.
- Passion for serving and equipping others to serve along with a yearning to reach the lost.
- Leadership training and experience with mentoring and relationship building.
- Able to develop metrics to track and evaluate people development and community outreach.
- Able to create, connect, and collaborate with Ministry Teams and outside organizations.
- A bridge-builder with organizations and people within the community.
- A desire and ability to multiply ministry through the training of others to serve in leadership positions.
- Self-starter: ability to plan daily work and establish priorities.
- Organized, detail oriented, with the ability to write, edit and communicate well.
- A learner eager to research best practices and develop those systems.
- A genuine desire to recruit and equip volunteers to serve in ministry.

### **PHYSICAL & MENTAL REQUIREMENTS:**

- Maintain a balance between work, family, spiritual development, and physical well-being for the long-term health of the professional and of the Church.
- Portray the highest integrity and exhibit an exemplary Christian lifestyle, dedication, discipline, humility, and a servant-oriented work ethic. Be a team player with team experience.